

## BOARD OF HEALTH

Minutes of Meeting of February 7, 2012

Board members Carol Bradford, Linda Huet-Clayton Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 8:05pm.and the meeting commenced at 8:05p.m.

1. Minutes of Meeting of November 22, 2011 were held for approval by Chairman McNamara
2. Invoices were approved
3. Correspondence was reviewed and included the following:
  - (a) The Beacon newsletter: December 2011
  - (b) The Beacon newsletter: January 2012
  - (c) The Beacon newsletter: February 2012
  - (d) 2011 Annual report: East Middlesex Mosquito Control Project
  - (e) Dept. of Public Works memo: Sand Hill Sanitary Landfill December 2011 report
  - (f) CDMSmith memo: Proposed Recycling/Rubbish Drop-off Facility Improvement Project located at 890 Old Boston Post Road, Marlborough,MA.
  - (g) MRC newsletter: Fall 2011
  - (h) Health Department Account Summary: FY'2012
  - (i) Accounting spreadsheet: Monthly Statement: Dec2011-FY '12
  - (j) Accounting spreadsheet: Special Revenues: Dec2011-FY '12
  - (k) Accounting spreadsheet: Trust Funds: Dec2011-FY '12
  - (l) Accounting spreadsheet: General Fund Revenues: Dec2011-FY'12
  - (m)Dept. of Public Works memo: GroundWater Monitoring Results, four monitoring wells, Solid Waste Disposal Area, 20 BPR, Sudbury

### **FY' 2013 Budget:**

- Non-override budget presented to FinCom, Thursday February 9, 2012
- RCL, Health Director: There is a surplus in the Board of Health Budget from Victoria Parsons resignation. An eventual replacement for Victoria's position would be paid less by \$2,000.00. RCL, Health Director has suggested that these funds be split between Nursing Services, Mental Health, Mosquito Control and General Expense line items.
- There is no extra funds in the Budget to re-instate a Household Hazardous Waste Day Collection
- Board members, Carol Bradford and Linda Huet-Clayton discussed talking with the Town Manager about a contingency plan for a pay-by-fee plan for holding a Household Hazardous Waste Collection Day for Sudbury residents.

Next Board of Health meeting scheduled: Tuesday March 6, 2012

Meeting adjourned: 8:45pm

Respectfully submitted: Michele Korman, Health Coordinator