

## BOARD OF HEALTH

Minutes of Meeting of December 11, 2012

Board members Chairman McNamara, Carol Bradford, Linda Huet-Clayton, Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 7:35pm and the meeting commenced at 7:40p.m

1. Minutes of Meeting of October 9, 2012 were approved
2. Minutes of Meeting of November 13 were approved
3. Invoices were approved
4. Correspondence was reviewed and included the following:
  - (a) Memo to Agricultural Commission from the Board of Health: Draft Rules and Regulations for Stables and Keeping of Animals in Sudbury: October 23, 2012
  - (b) David S. Kaplan letter: Noise Complaint: The Villages at Old County Road: October 23, 2012
  - (c) DEP memo: Approval of Hydrogeological Evaluation Report: The Residences at Johnson Farm: November 1, 2012
  - (d) Woodward & Curran memo: Discharge Monitoring Report: Raytheon, Sudbury Facility: October 23, 2012
  - (e) Department of Public Works memo: October 2012 inspection report: Sand Hill Sanitary Landfill: October 31, 2012
  - (f) The Beacon newsletter: November 2012
  - (g) Community Health Profiles: MetroWest Health Foundation 2012

### **Sharp's Collection:**

- RCL, Health Director:
  - (1) 180 containers for \$1.50 per container
  - (2) Will need about ½ dozen boxes to start with
  - (3) Storage cabinets have been ordered and will be delivered by Budget Furniture this week
  - (4) Will not start a Sharp's Collection Program until everything is in place
  - (5) Anticipating that program may be able to start next week
  - (6) Containers will be given out to residents "free of charge" until July 1, 2013
  - (7) Selectman will need to set and select the fee for the container's, the money would come from the Revolving Fund
  - (8) Will set up a meeting with the Senior Center Director regarding program/collection @ Senior Center possibly for a couple of hours per day

### **FY '2014 Budget:**

- RCL, Health Director:
  - (1) Need to prepare a bottom line including salary contingency/increases during upcoming fiscal year
  - (2) \$6000.00 added for this fiscal year, a difference of \$5,694.00 from last fiscal year
  - (3) Step-Increases need to be addressed

**Non-Override Budget:**

- (1) Would necessitate a cut in the Mental Health line item, will try to match last year's budget
- (2) Decrease in the Community Services line item
- Include vacation coverage for Martha Lynn, Town Social Worker, \$5,200.00
- (3) Decrease Senior Outreach line item
- (4) Mosquito Control lien item would stay the same
- (5) Nursing Services line item would stay the same
- (6) Animal Inspector, Paula Adelson, will retire in September 2013
- (7) RCL, Health Director: Having discussion(s) with the Boardman's (Dog Officer's) about incorporating the Animal Inspector line item into their scope of services
- (8) FinCom: 2014 Budget can include up to a 3% increase
- (9) 2.9% increase for 2014 Budget
- (10) 2.5% increase for Expenses line item
- Chairman McNamara: Made motion to approve 2014 Budget as set forth by RCL, Health Director. Carol Bradford, member, seconded motion, Linda Huet-Clayton, member approved motion. Motion granted.

**NStar:**

- RCL, Health Director:  
The Town Manager has requested comments regarding regulating the use of chemicals by utilities from RCL, Health Director & John Drobinski regarding Tom Corey's draft regulations.
- Would need to file a workplan with the Department of Agricultural Resources
- Submission would need to be made to the State because the Article was passed/voted on at Sudbury Town Meeting

**Animal Regulations:**

- As regulations stand right now, in order to own chickens legally in the Town of Sudbury, an applicant must apply to the Zoning Board of Appeals for a \$150.00 permit/license
- If the regulation is taken out of the Zoning Board of Appeals, it should really be incorporated into a Board of Health regulation
- The Agricultural Commission has submitted their comments/recommendations to the Board of Health for review, the Board will review said recommendations.

Next meeting scheduled for: Tuesday January 8, 2013.

Meeting Adjourned:

9:20pm

Respectfully Submitted:

Michele Korman,  
Health Coordinator