

## BOARD OF HEALTH

Minutes of Meeting of November 15, 2010

Board members Carol Bradford, Chairman McNamara, Linda Huet-Clayton, Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 7:30pm. and the meeting commenced at 7:30p.m.

1. Minutes of Meeting of September 21, 2010 were approved
2. Invoices were approved
3. Correspondence was reviewed and included the following:
  - (a) Budget FY '12 memo from Finance Director
  - (b) The Beacon Newsletter- November 2010
  - (c) Dept. of Public Works memo- September 2010 quarterly methane gas monitoring report for Sand Hill Sanitary Landfill- 20 Boston Post Road- Sudbury, MA. 01776
  - (d) Dept. of Public Works memo- September 2010 inspection report for Sand Hill Sanitary Landfill- 20 Boston Post Road- Sudbury, MA. 01776
  - (e) Board of Health memo- to Planning Board- Pine Grove Subdivision plan- November 1, 2010
  - (f) WasteWater Environmental Management, Inc. memo- Lincoln-Sudbury Regional High School test report- October 2010
  - (g) DEP memo- Notice of Non-Compliance- Sudbury Water District- October 13, 2010
  - (h) Dept. of Public Works memo- October 2010 inspection report- Sand Hill Sanitary Landfill- 20 Boston Post Road- Sudbury, MA. 01776
  - (i) Quarterly update on tobacco control memo- Sent to the Health Director- November 8, 2010
  - (j) DPH memo- Massachusetts Cancer Registry- October 8, 2010
  - (k) Naccho newsletter- October 9, 2010
  - (l) Board of Selectman 2011 Meeting Schedule
  - (m) DEP memo- Hydrogeological Scope of Work/Approval- Curtis Middle School-October 12, 2010
  - (n) Selectman memo- Cheri-Anne Cavanaugh Trust Fund Donation- November 5, 2010

### **Cemetery Plan:**

- parcel of land was developed by Town for cemetery extension only
- schedule public hearing with Department of Public Works as soon as possible- December 13<sup>th</sup> date was discussed
- The Board of Health has the authority through State law to approve all new cemetery space

**Medical Reserve Corp./MRC:**

- Grant money allocated- \$1300-1800.00- MRC voted to buy a badging machine with grant money allocated

**Flu Clinics:**

- There was a good turnout for the Board of Health sponsored flu clinics
- DPH supplied 2300 doses of which 800 were distributed- both mist and injectable

**Trash Hauler Fees:**

- Regulations were passed in 2000 but never enacted
- Basic \$100.00 fee per business
- Waste Management Companies include:
  - (a) AW (All Waste)
  - (b) BP
  - (c) BFI
  - (d) Mister Trash Man
  - (e) Waste Management
- The Board of Health would be responsible for setting up the rules/regulations/permitting fees
- The Board will finalize fee schedule at the next Board meeting on Monday December 13<sup>th</sup>

**Budget Package:**

- The 2012 Budget Package will be presented by December 10<sup>th</sup>
- The Health Director will meet with the Town Manager to discuss budget on December 14<sup>th</sup>
- The Board of Health has received a donation for the Cavanaugh fund in the amount of \$3000.00- these funds will override the Mental Health line item for the Board of Health 2012 budget
- The Health Director will propose a preliminary budget for the Board's review

**Miscellaneous Business:**

- Beaver activity is still high at the Pantry Brook Dam location
- A beaver trapper will be working with the Board of Health during the first two weeks of December to help trap beavers

Meeting Adjourned:

8:30pm

Respectfully submitted:

Michele Korman,  
Health Coordinator