

## BOARD OF HEALTH

Minutes of Meeting of June 15, 2010

Board members Carol Bradford, Mr. McNamara, Linda Huet-Clayton, Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 7:35pm. and the meeting commenced at 8:05 p.m.

1. Minutes of Meeting of April 13, 2010 were approved
2. Invoices were approved
3. Correspondence was reviewed and included the following:
  - (a) Dept. of Public Works memo- Parcel of Land for Cemetery Purposes- June 10, 2010
  - (b) Dept. of Public Works memo- Solid Waste Disposal Area- March 2010 quarterly methane gas monitoring report- March 30, 2010
  - (c) Dept. of Public Works memo- Solid Waste Disposal Area- March 2010 inspection report
  - (d) John Pearson, Solid Waste Management Options Committee e-mail- Trash Hauler Registration- May 9, 2010
  - (e) DEP memo- Longfellow Glen- Groundwater Discharge Permit- June 9, 2010
  - (f) Health & Homeland Alert Network e-mail- Home sharps disposal ban extended- June 9, 2010
  - (g) Raytheon monthly operating report- March 2010
  - (h) Nancy Foster letter- June 15, 2010
  - (i) Mark Kablack letter- Northwood at Sudbury- Modification of Condominium Documents- May 11, 2010
  - (j) Dept. of Public Works memo- Parcel of Land for Cemetery Purposes- June 10, 2010
  - (k) Sudbury Water District- 12<sup>th</sup> Annual Water Quality Report- June 4, 2010
  - (l) DPH memo- Certificate of Thanks for contribution to the H1N1 mass vaccination campaign- 2009-2010
  - (m) Raytheon monthly operating report- April 2010
  - (n) Dept. of Public Works memo- April 2010 inspection report- Sand Hill Sanitary Landfill
  - (o) Building Dept. memo- 36 North Road- April 6, 2010
  - (p) MetroWest Community Health Care Foundation brochure- Spring 2010
  - (q) Selectman memo- Site Plan Modification- Notice of Decision- Northwood at Sudbury- March 23, 2010
  - (r) Attorney General memo- Open Meeting Law- April 2010

### **Region 4A Emergency Preparedness:**

- Grant money available for each Town in Region 4A
- Must purchase items from “shopping list” made available from the Mass. Department of Public Health
- Health Director asked for money to be used to buy defoliators

- Those were not part of the list that was made available- possibly next year

**Medical Reserve Corp. (MRC):**

- The Sudbury MRC has three potential openings for members on the Executive Committee
- Potential members used to have to be recommended and accepted by the Selectman- the Selectman have removed themselves from this procedure and it is now the Board of Health's responsibility to recommend and appoint any new members with notification in writing made to the Selectman

**Cemetery Extension Request:**

- The Board of Health will hold a joint public hearing with the Department of Public Works regarding a cemetery extension plan for Candy Hill Road, Sudbury
- The public hearing date has been scheduled for Tuesday August 3 2010

**Northwoods Condominium Permit Revision:**

- Brian McNamara, Chairperson requested that the swimming pool be removed from the site plan
- Board members confirmed documents for their review

**Miscellaneous Business:**

- Board members discussed their review of employee Nancy Foster and how things have been going in the past six months.
- Board members also reviewed notes from meetings that were held with the Health Director, Bob Leupold, Martha Lynn and Dr. Birnbaum
- Six month update:
- Issues still in effect are:
  - (a) Scheduling, Termination of long-term cases
  - (b) Discrepancies
  - (c) Accurate record keeping
  - (d) Scope of services detailed with job description
- Chairman Brian McNamara made motion to vote for the termination of Nancy Foster, Carol Bradford seconded and Linda Huet-Clayton abstained.
- Motion was granted.

Meeting adjourned: 9:30pm.

Respectfully submitted:

Michele Korman  
Health Coordinator